

## Weekly Lottery Terms and Conditions

1. These Terms and Conditions are the rules of the Charity Lottery (herein known as the "Charity") Lottery. By joining and playing the lottery, the entrant is bound by these rules. You may not accept all or any part of these rules, and your participation in the lottery will be cancelled if you reject any or part of the following.
2. The Society runs a lottery on behalf of the Charity with the sole beneficiary after prizes and expenses being the Charity. The lottery is licensed and regulated by the Gambling Commission under the Gambling Act 2005 in accordance with the Gambling Act 2005 [www.gamblingcommission.gov.uk](http://www.gamblingcommission.gov.uk)

Non Remote Licence No. 044167-N-322990-06

Ancillary Remote Licence No. 044167-A-333367-001

3. The Charity wishes to conduct its lottery in a fair and socially responsible way, and to endorse responsible gambling. We will review the terms and conditions six monthly as well as updating them as required by law from time to time.
4. The responsible person is Sarah Fletcher who may be contacted at the address at the end of this document. The responsible person is not eligible to play the Charity Lottery.
5. Each Chance in the lottery cost £1, and only all participants who have paid the subscription before the commencement of the draw will be eligible and have equal chance to win a prize.
6. To promote responsible gambling, we will only allow any individual to purchase up to 20 chances per week.
7. To enter the draw you must be aged 16 years of age or over. It is an offence for anyone under the age of 16 years to participate in a lottery. The Charity will, where appropriate, carry out checks to verify this requirement if necessary, including seeking confirmation from relevant agencies that can provide such information.
8. Should a prize winner be found to be under the age of 18 we will refund their money and withhold the prize, additionally the charity reserves the right to reclaim any prizes issued in error.
9. The Prize fund will be 30% of total proceeds up to a maximum of £1500 per week.
10. Entry is open to all residents of the UK (including the Charity's volunteers) but excludes: The Charity trustees or directors; or the Charity employees or third parties each directly involved in the administration or management of the Lottery, or with the ability to influence the Lottery results.
11. New members will be sent a welcome letter advising them of their randomly selected draw number(s) and a personal membership number. This communication will also

include if relevant details of the Direct Debit guarantee and any other relevant information to be able to satisfy legislation.

12. The draw takes place at Alder Hey Lottery Office, Cumulus House, Shortcut Way, New Milton, Hampshire BH25 6ED every Friday utilising a Random Number Generator that has been tested and approved by an independent, Gambling Commission approved, third party test house. The results of the draw are final.
13. The winning numbers will be published on the charity website [www.alderheycharity.org](http://www.alderheycharity.org) no later than 5 working days after the draw has taken place. To request a list of winners please contact the responsible person named at the end of this document or the lottery office on 0151 5581410.
14. Winners will receive their prizes by cheque or bank transfer no later than ten working days after the draw has taken place, addressed to the details of the player held by charity on the day of the draw. Winners do not have to make a claim and all prizes will be paid automatically. All winners will be notified by post.
15. Any uncashed or unclaimed prizes will be deemed as a donation to the Charity after the period of six months.
16. Payments can be made by direct debit or advance cheque We do not accept cash as payment for lottery tickets. If we receive any cash by mistake, we must:
  - a) Inform the customer that we do not accept cash
  - b) Return the cash to the customer by special delivery
  - c) Record the date received and date returned.
17. The Charity reserves the right to postpone any lottery draw for a period of no longer than 14 days; in the event of an emergency. Details of any postponement will appear on the charity website [www.alderheycharity.org](http://www.alderheycharity.org)
18. All participants who join the draw are responsible for providing the charity with an up to date and correct email address and contact details. The charity will not be liable for any loss incurred by the entrant caused by the failure of the entrant to inform the charity of any changes or errors to their details.
19. The Charity cannot accept liability for the loss of, delays in or theft of any communication sent by post, email or fax; nor for any delays in the banking system.
20. Membership may be cancelled at any time, although those received after 12:00 hours on a Thursday may not be actioned until after the weekly draw. To cancel please contact the lottery office on 0151 5581410.or email us on [www.alderheycharity.org](http://www.alderheycharity.org) Following cancellation of your lottery membership, you may request a refund of the left over pennies remaining on your account. After a period of 6 weeks any remaining monies left on a player's account will be deemed as a donation to the Charity.

21. If we are notified that a participant in the lottery is deceased, the charity will use all reasonable efforts to contact the personal representatives or executors of the entrant to establish their wishes in relation to any unclaimed prizes. If the charity is not able to contact the personal representatives or executors of the entrant, it will hold the funds for six months from the date we became aware the entrant was deceased. After this time, the funds will be deemed a donation to the charity.

The personal representatives or executors may contact the charity to claim the funds at any time during the six month period and, as long as they can provide any information the charity reasonably requires, the charity will then refund the funds. No interest will be payable in respect of monies refunded.

22. All monies received as advanced payments will be held in a ring fenced bank account prior to each lottery draw being made and will not be applied to any other use than that of funding entries into the draw prior to the draw. In the event of the society becoming insolvent no guarantee is implied or given that refunds will be made. Further information can be found at <https://www.gamblingcommission.gov.uk/public-and-players/guide/page/what-it-means-if-your-money-is-not-protected>

23. The Charity will comply with all of the Data Protection Act 2018 (GDPR) requirements to protect your personal data. Any individual has the right to request information held about them. To gain access to this information, please contact the responsible person for the lottery at the end of this document.

24. The Charity's Complaints and Disputes Procedure forms part of the Charity Lottery Policy and Procedures document, which is available via the Charity website [alderheycharity.org](http://alderheycharity.org) and which will be made available to customers upon request by calling our Lottery Office on 0151 5581410 or by writing to the responsible person at the address below.

25. We reserve the right not to accept an application, or to cancel an existing subscription without giving reason and at our absolute discretion.

26. Members wishing to self-exclude can do so by contacting the Lottery Office but will not be able to re-join the lottery for a period of 6 months from the date of self-exclusion. Further details and a self-exclusion request form can be found on the charity website [alderheycharity.org](http://alderheycharity.org), by calling 0151 5581410 or via email at [alderhey@computerlottery.co.uk](mailto:alderhey@computerlottery.co.uk)

27. The Charity would like you to gamble responsibly. The Charity's Responsible Gambling Guide is included in its Lottery Policy and Procedures online at [alderheycharity.org](http://alderheycharity.org)

28. If you feel you have a problem with gambling, visit [www.begambleaware.org](http://www.begambleaware.org) or call the National Gambling Helpline on 0808 8020 133.

29. The Charity reserves the right to make changes to these rules and will publish any changes 28 days in advance on the charity website, as required by law.

30. This lottery is subject to the laws of England and the jurisdiction of the English courts.

31. The prizes are £1000, £200, £100, 4 x £25 and 10 x £10.

32. All profits from the Charity Lottery are used to fund the charity's work.

**Responsible Person & Promoter:**

Sarah Fletcher

**Registered address:**

Alder Hey Children's Charity,  
Eaton Road,  
West Derby,  
Liverpool,  
L12 2AP

Telephone 0151 5581410

Registered Charity No. 1160661

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